

The first page is a year-to-date summary. Detailed transactions are provided in subsequent pages.

American Sociological Association
Section on [NAME OF SECTION]
For the Period Ended October 31, 2017

This report displays financial information for the entire calendar year as of this date.

	Year To Date
INCOME & EXPENSE	
Income	
Dues Income	\$743
Other Income	18,010
Section Budget Allocation	2,286
Total Income	21,039
Expenses	
Annual Meeting Reception Expenses	3,090
Annual Meeting Other Expenses	13,489
Award Expenses	893
Other Expenses	469
Total Expenses	17,941
Increase/(Decrease) in Net Assets	\$3,098

Income: This is a summary of income. See later pages for additional details and explanation for each source

Expenses: The most common expenses for sections are Annual Meeting Receptions (AM Reception Expenses) and Awards. Awards charges can be for student award checks or for purchasing and shipping plaques. Other expenses may appear here if your section pays for web design and hosting or other expenses.

NET ASSETS

Net Assets - Beginning Balance	\$7,894
Increase/(Decrease) in Net Assets	3,098
Net Assets - Ending Balance	\$10,992

Net Assets: Displays your sections current (ending) balance, starting balance and the difference between the two.

Detailed income transactions for the entire calendar year up until the statement date.

American Sociological Assn
 Section on [NAME OF SECTION]
 For the One Month Ending October 31, 2017

Account	Date	Description	Amount
General category of an expense.	Date funds were received	Short explanation of income source	Exact expense or (deposit/credit) related to the expense.
Dues Income:			
Dues Income	1/31/2017	18-DEF INC (SCTN) 37200-0xx	41.00
XX-DEF INC (SCTN)	2/28/2017	18-DEF INC (SCTN) 37200-0xx	41.00
	3/31/2017	18-DEF INC (SCTN) 37200-0xx	54.00
	4/30/2017	18-DEF INC (SCTN) 37200-0xx	54.00
	5/31/2017	18-DEF INC (SCTN) 37200-0xx	67.00
	6/30/2017	18-DEF INC (SCTN) 37200-0xx	67.00
	7/31/2017	18-DEF INC (SCTN) 37200-0xx	67.00
	8/31/2017	18-DEF INC (SCTN) 37200-0xx	67.00
Total Dues Income			458.00
Total Dues Income			458.00
Other Income:			
Other Income	3/31/2017	Donation	500
Total Other Income			500
Section Budget Allocation:			
Section Budget Allocation	1/2/2017	XX-SECTN ALLOC 37250-0xx-00	2,614.00
XX-SECTN ALLOC			2,614.00
Total Section Budget Allocation			2,614.00
Total Section Budget Allocation			2,614.00

Budget Allocation: Transferred once a year in January, the amount is based off of the previous year's membership numbers. The total amount is \$2 per member plus a base allocation depending on the total number of members.

Detailed expense transactions for the entire calendar year up until the statement date.

American Sociological Association
 Section on [NAME OF SECTION]
 For the Ten Months Ending October 31, 2017

Account <small>General category of an expense.</small>	Date <small>Date a check was issued</small>	Description <small>Name of check recipient, short explanation of expense and related event. Because of the limited number of characters, abbreviations are frequently used. Typical abbreviations include "REIMB" for Reimbursement and "AM" for Annual Meeting</small>	Amount <small>Exact expense or (deposit/ credit) related to the expense.</small>
Annual Meeting Reception Expenses:			
AM Reception exp.-[NAME OF SECTION]			
Accounts Payable	08/30/17	Payment Entry	2,087.80
Purchases	09/30/17	NAME,REIMB FOR RECEPTION	1,002.63

Total AM Reception exp.-[NAME OF SECTION]			3,090.43

Total Annual Meeting Reception Expenses			3,090.43
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Annual Meeting Other Expenses:			
AM Other Expenses - [NAME OF SECTION]			
Purchases	01/31/17	NAME,CO-SPONSOR TCHING CONFER	500.00

Total AM Other Expenses - [NAME OF SECTION]			500.00

AM Other Expense-[NAME OF SECTION]			
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA	600.00
Purchases	08/31/17	NAME of REIMB,TRAVEL REIMB AM17	600.00
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	600.00
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA	600.00
Purchases	08/31/17	NAME of REIMB,REIMB 2017	600.00
Purchases	08/31/17	NAME of REIMB,TRAVEL REIMB AM17	630.60
Purchases	08/31/17	NAME of REIMB,TRAVEL REIMB AM17	600.00
Purchases	08/31/17	NAME of REIMB,TRAVEL REIMB AM17	600.00
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	600.00
Purchases	08/31/17	NAME OF AWARDEE,AWARD AM	557.14
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	557.14
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	539.54
Purchases	08/31/17	NAME OF AWARDEE,AWARD AMVoid	397.28
Purchases	08/31/17	Retrned check. Reissued under diff name	(600.00)
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	600.00
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	600.00
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	600.00
Purchases	08/31/17	NAME of REIMB,REIMB 2017 ASA AM	597.14
Purchases	08/31/17	NAME of REIMB,TRAVEL REIMB AM17	600.00
Purchases	09/30/17	NAME of REIMB,TRAVEL REIMB AM17	600.00
Purchases	10/19/17	NAME of REIMB,TRAVEL REIMB AM17	600.00
Purchases	10/19/17	NAME OF AWARDEE,AWARD AM	479.39
Purchases	10/19/17	NAME OF AWARDEE,AWARD AM	303.26
Purchases	10/19/17	NAME OF AWARDEE,AWARD AM	600.00
Purchases	10/19/17	NAME OF AWARDEE,AWARD AM	527.77

Total AM Other Expense-Section on [NAME OF SECTION]			12,989.26

Total Annual Meeting Other Expenses			13,489.26
			=====
Award Expenses:			
Award expense - [NAME OF SECTION]			
Purchases	04/20/17	NAME OF AWARDEE,AWARD AM	134.28

Total Award expense - [NAME OF SECTION]			134.28

Award expense -[NAME OF SECTION]			
Purchases	07/31/17	NAME,REIMB AWARD PLAQUES	159.43
Purchases	08/31/17	NAME OF AWARDEE,AWARD AM	600.00

Total Award expense -[NAME OF SECTION]			759.43

Total Award Expenses			893.71
			=====
Other Expenses:			
Other expenses -[NAME OF SECTION]			
Purchases	10/31/17	NAME,REIMB VISTAPRINT	454.80
Purchases	10/31/17	NAME,REIMB MAILING	14.33

Total Other expenses -[NAME OF SECTION]			469.13

Total Other Expenses			469.13
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