



**Minutes of the
Second Meeting
2008-2009
ASA Council**

Hotel Palomar
Washington, DC

February 7-8, 2009

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Summary of Actions

Agenda Item #	Title and Action
1.A	<u>Approval of the Agenda</u> Council voted to approve the agenda with one minor modification.
1.B.1	<u>Minutes of August 4, 2008 Meeting</u> Council voted to approve the minutes of the August 4, 2008 Council meeting as presented.
1.B.2	<u>Minutes of August 5, 2008 Council Vote</u> Council voted to approve the minutes of the August 5, 2008 Council vote as presented.
2.A.1	<u>Model for Expense Reduction</u> Council voted to ask the Executive Office to develop a plan for a 5% cut in expenses, to be presented to EOB and then Council via e-mail by March 31 st .
2.A.2	<u>Proposed 2009 Budget</u> Council voted to approve the 2009 operating budget as presented.
2.A.3	<u>Managing Editor Salaries for 2009</u> Council voted to amend the 2009 operating budget adopted the previous day to freeze the salaries of managing editors at 2008 levels to bring them into line with the salary freeze for other ASA staff.
2.A.4	<u>Salaries for 2009</u> Council recommended to EOB that if the mid-year financial review showed better than anticipated financial performance, that there be a mid-year review of salaries.
2.B	<u>Proposed 2009 Spivack Budget</u> Council voted to approve the 2009 Spivack budget as presented.
5	<u>Selection of ASA Journal Publishing Partner</u> Council voted to approve Sage Publications as the new ASA journals publishing partner beginning in 2010, and to authorize the Executive Officer to negotiate the final agreement.
5.B	<u>Selection of Journal Editors</u> Council met in Executive Session to select editors for the American Sociological Review, Sociology of Education, Teaching Sociology, Sociological Methodology, and Sociological Theory.
9#1	<u>Ad Hoc Committee on Member Contributions</u> Council voted to initiate an MFP fund-raising campaign, starting with a Leadership Campaign in 2009 to generate an initial \$500,000 in member contributions, and continuing with other levels of donations for MFP and then other ASA programs.
9#2	<u>Announcing the Initial Results at the Annual Meeting</u> Council voted to leave the forum for announcing the initial results of the leadership campaign for MFP at the 2009 Annual Meeting and for kicking off a broader membership campaign to the discretion of the President.

Agenda Item #	Title and Action
9#3	<p><u>Seeking Other, Non-Member Sources of MFP Funding</u> Council voted that ASA staff and members should continue to seek other sources of support for MFP (corporate, foundation, government), targeting fellowship and “other program support” lines, such as travel and professional development activities, that are essential for Fellows’ successful completion of the PhD and their early career launch.</p>
10.A	<p><u>Task Force on Teaching Ethics</u> Council approve the product of the Task Force on Teaching Ethics Throughout the Curriculum.</p>
10.B	<p><u>Task Force on Academic Freedom</u> Council voted to thank the members of the Task Force on Academic Freedom for their work and to make the products of the Task Force activities available by posting the bibliography of materials on academic freedom on the ASA website and reporting the results of the survey in <i>Footnotes</i>.</p>
12.A	<p><u>National Institute of Justice and Bureau of Justice Statistics</u> Council postponed action on a statement for one week while the Executive Office gathered additional, clarifying information and prepared a revised statement for Council consideration by e-mail.</p>

Minutes of a Meeting of the 2008-2009 ASA Council

February 7-8, 2009

Hotel Palomar
Washington, DC

Officers Present: Patricia Hill Collins (President); Evelyn Nakano Glenn (President-Elect); Arne Kalleberg (Immediate Past President); Margaret Andersen (Vice President); John Logan (Vice President-Elect); Donald Tomaskovic-Devey (Secretary).

Members-at-Large Present: Dalton Conley, Marjorie DeVault, Rosanna Hertz, Pierrette Hondagneu-Sotelo, Omar McRoberts, Debra Minkoff, Mary Pattillo, Clara Rodriguez, Mary Romero, Rubén Rumbaut, Marc Schneiberg, Robin Stryker.

Members Absent: Douglas McAdam (Immediate Past Vice President).

Staff Present: Janet Astner, Les Briggs, Karen Edwards, Lee Herring, Sally Hillsman, Kareem Jenkins, Michael Murphy, Roberta Spalter-Roth, Margaret Vitullo.

1. Call to Order

ASA President Patricia Hill Collins called the second meeting of the 2008-2009 Council to order at 8:30 am on Saturday, February 7, 2009. A quorum of members was present for the conduct of business throughout the course of the meeting.

A. Approval of the Agenda

Additions, deletions, and amendments to the agenda were invited.

Members of Council voted unanimously to accept the agenda as amended.

B. Approval of the August 4, 2008 Minutes

Draft minutes of the August 4, 2008 Council meeting were presented for approval. There was one minor correction.

Council voted unanimously to approve the minutes of the August 4, 2008 Council meeting as corrected.
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C. Approval of the August 5, 2008 Minutes

Draft minutes of the August 5, 2008 Council vote were presented for approval. There were no corrections or amendments to the minutes.

Council voted unanimously to approve the minutes of the August 5, 2008 Council meeting as presented.

2. **Financial Reports and Budget Analysis**

A. Current 2008 Financials and Proposed 2009 Operating Budget

The budget for 2008 approved by Council last year anticipated a net deficit of \$395,968. Current projections are for revenues that are \$257,000 lower than budget and expenses that are \$126,000 higher than budget for a net projected bottom line of approximately (\$778,000).

Revenues are expected to be lower in all categories reflecting a decline in the rate of membership growth projected in the 2008 budget. Expenses are higher than budget because of the legal settlement and legal fees from the lawsuit resulting from the early lease termination at 1307 New York Avenue.

The 2009 budget is guided by the projected revenue decline for 2008. No membership growth is projected and the slightly higher projected revenues are from the Council previously approved increases in member dues, institutional journal subscription rates, and Annual Meeting registration and fees.

Expenses for 2009 are proposed at an amount \$171,000 lower than 2008 projected actual expenses, and \$45,000 lower than the 2008 budget. The move to hold 2009 expenses low is based upon the uncertainties about membership renewals and their effect on revenues. Given the economic uncertainties, the projected 2009 operating budget included no salary increases for ASA staff. The higher (but expected) facilities costs of the new headquarters were previously factored into budget calculations. The trail off of membership growth, however, has compounded (and perhaps, extended) the transitional period towards returning to a balanced budget.

Members of Council engaged in a lengthy discussion about the general economic outlook for the next twelve months and beyond, along with possible scenarios. Secretary Tomaskovic-Devey indicated that the deficit included in the proposed budget is the result of an unusual confluence of events: purchase of the new headquarters, the lawsuit with the prior landlord, and the huge stock market decline. Since 2001, the Executive Office has tended to run a surplus each year, some years as much as \$400,000; all cash surpluses were added to reserves each year.

Some members of Council expressed concern that the proposed budget was too optimistic given the overall economic climate. They suggested that assumptions for a

larger decline in membership and institution subscriptions were more likely. Since revenues are largely beyond the control of the Association, they proposed that a plan for expenses to be cut in the event of a potential downturn. It was moved that Council direct the Executive Office to develop plan for a 5% reduction in expenses; this model is to be reviewed by EOB and presented to Council via e-mail by March 31st. Others were somewhat more optimistic about the economy coupled with the return of the Annual Meeting to a very popular destination in August 2009.

Council voted to ask the Executive Office to develop a plan for a 5% cut in expenses, to be presented to EOB and then Council via e-mail by March 31st (10 in favor, 5 opposed, 2 abstentions)

Council decided to defer a final vote on the 2009 operating budget until after the discussion of investments and reserves, and the selection of a new publishing partner. Following those discussions, members were unanimously in support of the originally proposed 2009 operating budget.

On recommendation of the Committee on the Executive Office and Budget (EOB), Council voted to approve the 2009 operating budget as presented. (unanimous)

Secretary Tomaskovic-Devey returned to Council Sunday morning suggesting one correction to the original budget. He reported that, to be consistent with the salary freeze for ASA staff, salaries for ASA journal editors should also be frozen in the 2009 budget. He moved this amendment to the 2009 operating budget.

On Sunday morning Council voted to amend the approved 2009 operating budget to freeze the salaries of managing editors at 2008 levels to bring them into line with the salary freeze for other ASA staff. (unanimous)

Council recommended to EOB that if the mid-year financial review showed better than anticipated financial performance, that there be a mid-year review and adjustment of all salaries at that time.

Note: In February 2009, Council approved a 2009 operating budget that included a deficit of \$283,372 (4.4%). As requested, the Executive Office provided to the Committee on the Executive Office and Budget a series of detailed expense reductions, many of which had already been implement. EOB approved implementing the budget reductions of \$239,758 (3.745%).

B. Proposed 2009 Spivack Budget

Activities under the The Sydney S. Spivack Program in Applied Social Research and Social Policy, one of ASA's core initiatives, are supported by a fund provided to the

Association from the Spivack estate. Expenses for 2008 will be under budget, at approximately as a result of lower personnel and congressional briefing expenses. The proposed 2009 budget is \$171,300, the same level of effort as 2008 and previous years. While the Spivack fund has lost value as have other ASA investments during 2008, it still remains healthy at around \$900,000 at the end of 2008. This balance should allow the Association to retain the current level of funding while the market recovers. While the original funds were intended to be expended over a few years (rather than endow a Spivack Program), the health of the investment market has enabled ASA to continue to use this fund over a far longer period. ASA intend to continue to support the Spivack programs Council has approved while doing its best to retain resources as a base for the future.

Council voted to approve the 2009 Spivack budget as presented.(unanimous)

C. External Grant Support

Director of Research and Development, Roberta Spalter-Roth, reported on new grant support. Since August 2008, the ASA Research and Development (R&D) Department in collaboration with MAP, APAP, and outside organizations has initiated a number of new proposals, is working on some additional ones, has received an additional one, and continues to work on a series of other proposals.

Building on previous work by ASA, ASA has requested a three-year grant to support an empirical study of the science workforce in the U.S. The goal of this study is to develop an empirically-based, dynamic model that relates the rate of productivity of PhDs employed in the U.S. science workforce to the professional characteristics of work environments.

ASA has also requested support from the Ford Foundation and the Russell Sage Foundation for a planning project with the Diversity and Equity Committee of the Association for Public Policy Analysis and Management (APPAM). The application proposes to document disparities among under-represented groups at different points in the pipeline to senior academic and policy positions and to prepare to conduct a meta-analysis of the processes and practices that increase the diversity of networks and relationships in this pipeline. The social sciences, in addition to public administration and public policy studies, have traditionally "fed" graduates into faculty positions at schools of public policy. These fields include sociology, political science, economics, psychology, and education research. The project will examine databases and studies of under-represented students in the academic pipeline done by social science disciplinary and higher education organizations.

Staff is preparing two other proposals for submission in the near future: a proposal to the Teagle Foundation to examine assessment practices and the pre- and post-graduation outcomes of sociology majors; and a proposal to the Science, Technology and Society Program of the National Science Foundation to examine the relationship

between satisfaction with the conditions of work in nine disciplines in a variety of economic sectors and open science in terms of the preparation of results.

We are awaiting a decision on a proposal to the National Science Foundation (NSF) for a two-year grant to support the first phase of a two-part empirical study that will test the impact of digitizing teaching and learning materials on the production, diffusion, and usage of innovative pedagogical resources.

Newly funded programs include a \$49,500 block travel grant from NSF to support US participants in the XVII World Congress of Sociology in Gothenburg, Sweden in July 2010, and a supplemental grant for the "What Can I Do with a Bachelor's Degree in Sociology" research. Also, the ASA has received a grant NSF for a three year study on the relationship between technology and behavior.

Spalter-Roth also reported that the organization is beginning work to renegotiate the current 10% overhead rate applied to NSF grants. Members were strongly supportive of this move, as well as the effort to begin recovering staff costs associated with these programs.

D. Member Contributions and Donations

ASA Controller, Les Briggs, reported to Council on contributions and donations from members in 2008. As part of the annual membership renewal process, members are offered the opportunity to contribute to several additional ASA programs. Contributions to these funds come from a small proportion of members and have been a small but steady source of support for these programs. The 994 contributions received for the 2008 membership year came from 729 individual contributors. The number of contributions has seen a slight decline over the past few years, but the dollar amount contributed has increased somewhat.

The Minority Fellowship Program (MFP) continues to receive the most funds annually (\$18,560 in 2008 from 484 contributors). The American Sociological Fund continues to be the second highest recipient of (\$5,581 from 161 contributions) in 2008.

3. ASA Investments and Reserves

A. General Financial Picture of ASA Investments

Les Briggs reported to Council on the Association investments. In 2008 the economy of the United States stumbled dramatically and entered a significant recession. In a matter of a few short weeks, the stock exchange lost more than 30% of its value. Net investment losses for the ASA through November 30, 2008 was a negative 30.8% total (-33.6% annualized).

The Association's headquarters office condominium at 1430 K Street represents a long-term, non-liquid asset, and is likewise be subject to market value changes over time. These matter less in the short run because the Association does not intend to sell the space. Condominium space in a similar building on H Street is currently

marketed above the price ASA paid on K Street. That, and other indicators, suggest the ASA space is holding its value.

B. Reserves

ASA defines "reserves" as the unrestricted long-term investments of the Association, also referred to as the "General Fund Investment Account." As of November 30, 2008 the reserve amount was 40.0% of the 2008 operating budget. There has been consensus in EOB that the reserve should be a minimum half (50%) the current operating expenses and that a reserve of 60% or more would be favorable. The reserve grows from market gains and additional investments, and decreases from market declines and withdrawals. The reserve percentage steadily increased until early 2007 when EOB authorized the withdrawal of \$355,723 to be used with the Building Fund for the \$2 million down payment approved by Council for the headquarters purchase. In the three and one half years from May 31, 2005 to November 30, 2008, the reserves decreased a net of \$39,823 due to net market losses of \$364,232 and net additional investments of \$324,409.

4. Report of the Audit Committee

Les Briggs reported to Council that the EOB, convened as the Association Audit Committee, had no significant items to discuss; the upcoming 2008 audit will be reviewed at the Audit Committee's the summer meeting.

5. Publications

At the outset of this report and discussion, Executive Officer Hillsman reminded Council members of the ASA conflict of interest policy and the need for members to identify any potential conflicts in the decision regarding a future partnership in the publication of ASA journals. No member identified any conflict of interest in this issue; all members present participated in the discussion and decision.

A. Selection of Journal Publishing Partner

In follow-up to previous Council action, ASA staff prepared and circulated a "Request for Proposal for Print and Online Publishing Services" in fall 2008. Five publishers submitted proposals which were reviewed by the Executive Office, ASA Secretary, a former Publications Committee chair and editor, and ASA's independent consultant. Three finalists were selected for detailed face-to-face presentations in November 2008. After reviewing the results, the Publications Committee recommended that Sage Publications be selected the new publishing partner for ASA journals in December 2008.

Council reviewed the details of all three finalists, including the financial proposal, the impact on journal prices, general publishing support, technological platform and marketing and was in agreement with the Committee on Publication's recommendation of Sage.

In response to a question, Karen Gray Edwards indicated that the section journal *City and Community* is under contract with Wiley-Blackwell and not included in the current proposed contract with a new publishing partner.

Council expressed great appreciation to the staff, members of the Publications Committee, members of the EOB, and to the consultant for their hard work on this lengthy process.

Council voted to approve Sage Publications as the new ASA journals publishing partner beginning in 2010, and to authorize the Executive Officer to negotiate the final agreement. (unanimous)

B. Selection of Editors for ASR, SOE, TS, SM, and ST

Council met in Executive Session to consider recommendations from the Committee on Publications for editors of the *American Sociological Review*, *Sociological Methodology*, *Sociological Theory*, *Sociology of Education*, and *Teaching Sociology*. The new editors will be appointed for three-year terms (2010-2012), with up to an additional three years possible. Council reported out of Executive Session that it had made selections for each position and instructed the Secretary to begin negotiations with the successful candidates and to inform the unsuccessful candidates of their status.

C. 2008 Journal Subscriptions

By the end of the 2008 subscription year, institutional subscriptions had declined by 225 (2.6 %) overall compared with end-of-the year 2007 totals. Slow but steady attrition continues to be a cause for concern for ASA. We continue to work closely with subscription agencies, from whom ASA receives over 95 percent of institutional subscription orders, to encourage libraries to renew. We have experienced a decrease in institutional subscriptions for each of the past 12 years, including this past year. Institutional subscription totals to the six self-published journals are down by 11.9 percent in the last five years (2003-08). Our future relationship with Sage should allow us to retain our current institutional subscriber base and reach other institutions we have not been able reach in the past, particularly with consortia and package arrangements a partner would be able to offer.

Contexts has had a slow decline in non-member subscribers in the past two years. Council will be discussing the future of the magazine in August 2009. It is published by the University of California Press for the ASA and does not come under the Sage contract.

In 2008, membership decreased by 2.3 percent, whereas member subscriptions decreased 4 percent for the year. *CS*, *SPQ*, and *ST* had the greatest drop in member subscriptions, with decreases of 10.3 percent, 9.4 percent, and 7.8 percent, respectively. *ASR* experienced the smallest decrease, with a drop of 0.2 percent between 2007 and 2008, possibly due to the standardization of member prices. *Contexts* had a 1.8 percent increase in member subscriptions.

The number of average journals per member has also decreased from 1.423 in 2007 to 1.398 in 2008 (a 1.8 percent decline), indicating that fewer members are taking advantage of online access to all journals by subscribing to two journals. For 2009, members can select online-only subscriptions, which should help retain member subscriptions, particularly with overseas members who must pay additional postage for hard copy subscriptions.

D. Update from Joint Committee on Future of *Contexts*

Since *Contexts* is nearing the end of its initial ten-year business plan, Council had previously established an *ad hoc* committee to consider the future of the journal. It was a joint committee of members from Council, EOB, Publications Committee and the Executive Office: Amy Wharton (Committee on Publications), Donald Tomaskovic-Devey (Secretary), Marjorie DeVault and Doug McAdam (Council) and Karen Edwards and Sally Hillsman (Executive Committee) with Doug Hartman, *Contexts* editor *ex officio* (nonvoting).

This committee met in December 2008 to discuss *Contexts* at the conclusion of the current ten-year business plan. *Contexts* was originally envisioned as a science-based magazine about social science with materials written by social scientists, not science writers. *Contexts* has proven to be popular with ASA members and is used extensively in classrooms. Readers report satisfaction with the current look and feel of *Contexts*. Members of Council were impressed with the variety of innovative features available on the *Contexts* website.

Nearing the end of the business plan (2010), the annual deficit has declined to about \$30,000 a year. The original business plan envisioned the journal being revenue neutral next year, which is not likely given the current economic environment. The Joint Committee will have a report for EOB at its July 2009 meeting so it can make a recommendation to Council in August 2009.

6. Annual Meetings

A. Update on 2009 Annual Meeting and Related Presidential Activities

President Patricia Hill Collins provided an update on planning for the 2009 ASA Annual Meeting in San Francisco in August. The program for the meeting is generally finished; work on publicity for the meeting is continuing. As of the previous day there were 911 registrations for the 2009 Annual Meeting, which compares with 849 registrations one year earlier at the same time.

B. Update on 2010 Program Committee

President Elect Evelyn Nakano Glenn reported on the work of the 2010 Program Committee. In follow-up to the sociology of community theme at the 2009 Annual Meeting, the theme for 2010 is Toward a Sociology of Citizenship. This theme provides opportunity for discussions of issues ranging from social citizenship and the welfare state to international human rights. The committee will meet again in a

few weeks to review the over 60 submissions from members for thematic sessions and to plan the plenary sessions.

C. Update on Future Site Selection

At its previous meeting, Council designated site preferences for the western rotations of the Annual Meeting in 2012, 2016, and 2019. Eligible cities included Denver, San Diego, San Francisco, Portland, Seattle, and Vancouver. Council voted for Denver in 2012, for Seattle in 2016—provided earlier dates were available, and for San Francisco in 2019—pending successful conclusion of negotiations to add more meeting space to the existing 2009 and 2014 contracts.

Janet Astner reported that the contract for the Colorado Convention Center for 2012 was confirmed as were four hotel contracts in Denver with one more contract about to be signed. For 2016 the earlier dates in Seattle have been secured. The space-hold at the convention center is confirmed as are the contracts for the headquarters hotel and one of the overflow hotels. Contracts with the remaining overflow properties will be completed shortly.

For 2019, ASA needed to gain access to the new meeting space created on the lobby level of the Hilton San Francisco because of increased space needed for poster sessions and the Employment Service. The hotel added the new space to ASA's existing contracts for no additional fees and ASA signed a new contract for 2019, along with the addenda for 2009 and 2014, at the end of December 2008. A short article is being planned for *Footnotes* to let members know about the addition of more western sites to the meeting roster. After the changes in meeting sites for 2006 and 2007 because of

Investigation of eastern sites for 2017 is expected to dome the next three years, unless some special bargains arise due to the state of the economy. The current list of likely prospects for 2017 includes Baltimore, Boston, Montreal, New York City, Philadelphia, Pittsburgh, Toronto, and Washington, DC.

Members inquired about how southern sites fit into the rotation schedule, specifically asking about Miami, Atlanta, New Orleans, and similar southern cities. Staff reported that attendance typically falls off substantially when the meeting is scheduled in southern sites; the last meeting in New Orleans was one of the worst in terms of attendance. An additional factor is previous Council mandate to avoid meeting in the hurricane belt given the timing of the ASA meeting in mid-August.

7. Membership

A. 2008 Membership

The 2008 membership year ended 14,421 members, a decrease of 336 compared to the 2007 end-of-year 14,757. This is the first decrease in ASA membership since 2001, and represents an overall decrease of 2.3 %. There were increases in the two highest

income categories, but decreases in all other categories—most notably the middle (not low) income regular membership categories.

B. 2008 Section Membership

For the first time in more than seven years, there was a very small decrease in the number of overall section memberships at the close of the 2008 membership year (24,995) compared to 2007 (25,137). While we have seen significant growth in sections over the last decade, the number decreased by 143 (0.56 %) in 2008. However, the proportion of members in sections and the average number of their section memberships is steady. There were 20 more section memberships in the low income category in 2008 than in 2007; 143 fewer student members; and 19 fewer regular members.

The health of ASA sections is measured by factors other than size of membership. The level and types of activities in which sections engage are also important measures of the health and well-being of sections. Each year the Committee on Sections (COS) reviews hundreds of pages of material submitted by the Sections in their Annual Reports. Based on their careful review of these reports, the committee identifies problem areas that require focus and investigation, as well as innovations that are producing positive results. The Executive Office then works with those sections to address any concerns.

During 2008, the Committee on Sections and Council approved two new sections, one on Altruism and Social Solidarity and another on Sociology of the Body and Embodiment. The Committee on Sections is monitoring the development of both of these new sections, as well as the status of all sections.

8. Executive Office

A. Overview of the Staff and Year

Executive Officer Sally Hillsman provided Council with an overview of the ASA staff. In recent months there have been three significant rearrangements of responsibilities. Kareem Jenkins is now the Director of Meeting Services; Michael Murphy will serve as Director of Governance and Information Systems; and Diego de los Rios has been promoted to Governance Coordinator with responsibility for increased committee support as well as continuing responsibility for sections. Janet Astner, Deputy Director for Administration, is now Deputy Director for Administration and Technology adding overall organizational technology planning to her responsibilities.

B. Information Technology Update

Janet Astner provided Council with an update on the association's information technology status and projects.

The server and software that support the sections' listserv activity, housed at the Executive Office, will be replaced. They are more than five years old do not provide the functionality sections need. After more a year of exploration, staff have

identified a Content Management System (CMS) package and host server for the association website. Contracts have been signed and setup of the new servers is underway. The old servers for the association's electronic document management system (which houses all ASA business and program documents) also need replacement as well as software upgrades; both are underway. A BlackBerry Enterprise server was also installed in the fall of 2008 during the fall to provide greater security and enhanced services.

For many years the Association has utilized JL Systems' NOAH software to manage the association's primary interactive database of members, subscribers, and departments, including all e-commerce transactions and member services. This "Association Management System" (AMS) is the core technology on which ASA operates. JL Systems is creating a new NOAH system which includes a complete re-writing of the software in a new language and moving it to a new platform. JLS will not provide support for the version NOAH used by the ASA December 2010.

The ASA staff technology committee (Janet Astner, Michael Murphy, and Robin Licata) have started preliminary investigations of new AMS platforms and is meetings with other associations that have recently made AMS transitions. There is one consistent recommendation: Find a good consultant to guide the explorations, fully evaluate the technical specifications and capabilities of potential systems, and supervise the conversion processes. Since it has been well over a decade since ASA has explored AMS options, the committee has identified several independent consultants including one who has association management experience, extensive knowledge of available association database management software, and has overseen the migration of over 20 associations to new systems.

ASA has contracted with an online database company to build an online listing process for the *Guide to Graduate Departments of Sociology*, beginning with the 2009 volume. The new online process allows departments to enter, edit, and verify their information—and to update that information for future editions quickly and easily. It will also extend the deadline for listing. We hope this will lead not only to an increase in the number of departments listed in the *Guide*, but also an earlier publication date.

ASA produces a *Directory of Members* every other year. ASA staff has determined that it is time for a move that has been considered for several years—to move to a searchable electronic medium (CD) from a heavy printed product that has high production and mailing costs. In addition to being a more environmentally friendly option, the future cost savings are significant.

The new 2009 Directory of Members CD will be PC and Mac compatible; it will open to a license agreement, which the user will have to accept before proceeding to a Start menu with different options. The first option is to search the member directory, where members can look up the public information in individual member records by a number of different fields (e.g., first or last name), and it will bring up the contact

information provided by that member. The other options offer other functions, such as the ASA Code of Ethics and links to membership information on the ASA website. The data file is protected so that users will not be able to download the information and create mailing lists.

C. ASA/ACLU Litigation (Habib) Update

In early December 2008, the ACLU which is representing the ASA, received the decision from Judge O'Toole in our case challenging the exclusion of Professor Adam Habib from the United States to speak at the ASA Annual Meeting. Overall, the decision is quite positive. The federal court denied the government's motion to dismiss the case which means the case goes forward despite the government vehemently arguing that the court lacked jurisdiction to hear the case on the generally accepted legal principle that consular decisions are not reviewable by courts. The court agreed with our position that it has jurisdiction because the government's exclusion of Habib without a "facially legitimate and bona fide reason" may violate ASA members' First Amendment rights to hear Habib face-to-face.

The court also granted the government's motion to stay our motion for summary judgment. We had asked the court to rule that, because the government had failed to provide a valid reason for excluding Professor Habib, the court should summarily declare his exclusion unconstitutional, declare that the government could not validly use the terrorism statute to exclude him, and order the government to re-process the visa application. The court decided that it is not ready to do this without the case proceeding further to allow both parties to develop a fuller factual record.

D. Kluge Prize Update

The Library of Congress announced on December 3, 2008, that Peter Robert Lamont Brown and Romila Thapar have been selected as the 2008 recipients of the Kluge Prize for Lifetime Achievement in the Study of Humanity. The ASA Council had authorized submission of a nomination for the Kluge Award. The Prize was created because the Nobel Prizes do not include the humanities and most social sciences. The main criterion for a recipient is deep and sustained intellectual accomplishment in the study of humanity that has an impact beyond narrow academic disciplines. A total of 286 individuals were nominated from 90 different countries.

E. AAAS Human Rights Coalition

For more than a year, the ASA has been engaged with about 20 other science disciplines in developing a new Science and Human Rights Coalition under the leadership of the American Association for the Advancement of Science (AAAS). The AAAS coalition, and ASA's role in it, is a response by the science community to the growing human rights movement. It will help focus science on more coordinated efforts in the pursuit of universal human rights and actively link it with human rights communities, helping them understand the unique capabilities of science - statistical, forensic, research, technological - in pursuing our mutual human rights goals.

9. Council Ad Hoc Committee Updates

A. Joint Report of Ad Hoc Committees on MFP and Member Contributions

As described previous Minority Affairs Program (MFP) updates, the most pressing concern is the end in 2010 of the current T-32 training grant from NIMH. The T-32 training grant funds 15 of the 20 MFP Fellowships supported by ASA in a given year and provides funds for travel to the ASA Annual Meeting and other conferences, and other program support.

The number one goal has been to generate a new base of financial support to ensure the on-going vitality of the Minority Fellowship Program, now in its 35th year. The Committee on MFP Transition, chaired by Deborah King, is currently reviewing the future form of this program, it has concluded that full stipend support for some period of time is a critical aspect of student success. Thus, is it very important to move forward with a plan to stabilize the financial future of MFP, beginning with stipend support. While not the only potential sources of funds, *one* source of funding is ASA members through an effort to encourage them to see their annual charitable giving as an opportunity to provide MFP with a strong financial future.

The Ad Hoc Committee on Member Contributions, chaired by Margaret Andersen, proposed that the initial phase of the leadership campaign be "silent" to develop a base of contributions before making the campaign public and opening to contributions at all levels. She suggested that the initial minimum gift to be part of the MFP Leadership Campaign is \$5,000 pledged over a five-year period. All gifts would be welcome (see Action 2 below), but only donors at this minimum level would be identified as part of the MFP Leadership Campaign. Unless otherwise specified by the donor, gifts would be to support MFP Fellowship stipends. One-half of a donor's gift to ASA would be held in a Council-restricted fund to be used for the MFP; the other half used for annual expenditure. Naming a MFP Fellowship would require a minimum gift of \$100,000 (as per previous Council policy for gifts). Naming the entire program would require a minimum gift of \$7 million.

Andersen outlined the following steps to accomplish the project goals. First, develop a Leadership pledge card identifying different levels of giving, such as MFP Leadership:

\$5,000	Sponsor
\$10,000	Partner
\$25,000	Patron
> \$25,000	Benefactor

Second, develop a list of potential donors at these high levels, and initiate calls by people who know the potential donor. During each call, potential donor may be encouraged to offer other names as possibilities for a Leadership Donation, creating a "snowball" effect.

A fund-raising campaign within the ASA membership that focuses on encouraging members to see ASA programs as an opportunity for significant charitable giving is new to the association. It comes at a time when the need for supporting diversity in the training of future sociologists is greater than ever. The 35th anniversary year celebration for MFP begun at the 2008 Annual Meeting in Boston with concluding activities planned for the 2009 Annual Meeting in San Francisco has helped to mark the impact of the program on the discipline—but it has also underscored the need to keep the program healthy and perhaps extend its scope.

The committee reported that the association would initiate a regular process of fundraising for other ASA activities currently funded through member contributions (e.g., Fund for the Advancement of the Discipline (FAD); Teaching Enhancement Fund; Soft Currency Fund) to encourage ASA members to see disciplinary activities of ASA as having a place in their annual charitable giving. This would begin with articles in *Footnotes* that remind members of the purposes of these activities/funds and about the importance of supporting disciplinary efforts through ASA.

Council voted to initiate an MFP fund-raising campaign starting with a silent Leadership Campaign in 2009 to generate an initial \$500,000 in member contributions, and continuing with additional fund raising from the membership for MFP and later for other ASA programs. (unanimous)

Council voted that, during the Leadership and Membership Campaigns, ASA staff and members should continue to seek other sources of support for MFP (corporate, foundation, government), targeting fellowship and especially the “other program support” lines, such as travel and professional development activities, that is essential for Fellows’ successful completion of the PhD and for their early career launch. (unanimous)

Council left to the discretion of the President, how to announce the MFP funding-raising campaign and the results of the leadership campaign at the 2009 Annual Meeting.

10. Task Force Final Reports

A. Task Force on Teaching Ethics Throughout the Curriculum

The Friday evening Council meeting was devoted to a review of the work of the Task Force on Teaching Ethics Throughout the Curriculum. The Task Force was chaired by Earl Babbie and Thomas VanValey and was co-sponsored by the ASA Committee on Professional Ethics (COPE).

The Task Force's original mission was to develop curriculum materials to teach students about professional ethics from early in their undergraduate careers throughout graduate school using case materials and course modules that would be available on the ASA website. The Task Force was also to offer a series of workshops at the ASA and regional sociology meetings to illustrate how these materials can be used.

Since meeting in New York in August 2007 and in Boston in August 2008, the Task Force has completed a website of resources, or "cases", many of which are adapted from the ASA Committee on Professional Ethics (COPE) casebook project of 1997 that was not completed. Updates on these cases have been taken from suggestions by Task Force members, a call for submissions placed in several issues of *Footnotes* in late spring and early summer 2008, and solicitations to department chairs through ASA Chairlink and to the general membership through the ASA section listservs.

The website is found at <http://www2.asanet.org/taskforce/ethics/index.cfm> and will be advertised to members through the ASA website, *Footnotes*, ASA Chairlink, and the ASA sections. The Task Force will present the site as part of the annual department chair workshop as well as the ASA Honors Program at the 2009 Annual Meeting in San Francisco.

<p>Council voted to approve the website product of the Task Force on Teaching Ethics Throughout the Curriculum. (unanimous)</p>
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B. Task Force on Academic Freedom and Integrity

In February 2006, Council approved creation of a task force to explore issues related to recent challenges to academic freedom and scientific integrity, some of which had been reported to the members of the Association. Council charged the task force with developing a fact-finding strategy to compile information on examples of these situations and to suggest ways the ASA might address them.

The Task Force completed created a bibliography of relevant materials; assembled relevant statements from other scientific and professional associations; designed, got IRB approval and administered an electronic survey of a sample of ASA members; added questions to the 2007 ASA department survey; and presented preliminary findings to Council in February 2008.

At its February 2008 meeting, Council affirmed its position that the ASA was not the appropriate organization to handle individual cases of academic freedom. Council agreed that no additional data collection was necessary. Council also thought the Task Force might consider producing a pamphlet with guidelines about what individual sociologists might do when faced with an academic freedom concern.

As an alternative to a final report from the Task Force, it was proposed that the outcomes of the Task Force activities to date be made available by posting the bibliography of materials on academic freedom collected by the Task Force on the ASA website, and presenting the data gathered from the individual and department surveys in a *Footnotes* article.

Council voted to thank the members of the Task Force on Academic Freedom and Integrity for their work and to post the Task Force's bibliography of materials on academic freedom and to report the results of the survey in *Footnotes*. (unanimous)

11. Executive Office Programs

A. Academic and Professional Affairs

The ASA Academic and Professional Affairs Program (APAP) is responsible for supporting academic departments and their work and supporting sociologists as professionals wherever they may be employed. APAP handles all teaching and career publications and most topics relating to higher education. APAP also manages the Department Affiliates Program (a department-level membership program which is the primary vehicle for ASA outreach to department chairs), and directs the Department Resources Group consulting service, which includes over 50 consultants who conduct training workshops and external reviews at departments across the country.

Over the years the total number of Department Affiliates has been growing slowly but steadily but there was a decline of a decline of 45 Affiliates (12 %) in 2008, mostly in undergraduate departments. Efforts are being made to move back to growth in this important program.

APAP staff have focused major efforts on developing the Teaching Resources Center (TRC) Digital Library.

B. Minority Affairs Program

The most significant activity of the Minority Affairs Program (MAP) has been managing the fourth year of the current NIMH Minority Fellowship Program T-32 competitive grant renewal. MFP has also received a year-by-year commitment of co-funding from the National Institute of Drug Abuse (NIDA) since 2004. Significant additional funds come to MFP from the sociological community, including Alpha Kappa Delta, Midwest Sociological Society, Sociologists for Women in Society, Southwestern Sociological Association, and Association of Black Sociologists. These five organizations, in partnership with ASA and individual member contributions, help support non-NIMH MFP Fellow stipends and travel to professional meetings. In the current 2008-09 academic and program year (August 1 - July 31), there are 20 MFP Fellows in total, 15 NIMH Fellows, 1 NIDA Fellow, and 4 General Fellows. A key activity in the near future is the search for new funding to replace the current NIMH T-32 grant when it expires, including applying to NIDA for a new T-32 grant.

C. Student Programs

The ASA Honors Program provides undergraduate students with a rich introduction to the professional and intellectual life of the discipline. Exceptional students from both the U.S. and other countries come together to experience all facets of the ASA Annual Meeting. By participating in the Honors Program, students develop long-lasting networks with other aspiring sociologists while their sponsoring departments have a chance to “showcase” their programs and their most outstanding students. Participation requires nomination by a sociology faculty member at the student’s home institution.

The Director of the Honors Program is Dennis M. Rome at the University of Wisconsin-Parkside. Dr. Rome is responsible for organizing the full slate of Honors Program activities at the Annual Meeting and serves as the primary contact for the students before, during, and after the meeting. Karina Havrilla, the Minority Affairs Program (MAP) program assistant, also supports the Honors Program from the ASA office. Dr. Rome recently agreed to serve as Director for an additional three years through 2011.

The ASA Student Forum provides resources for graduate and undergraduate students who are members of the Association, helps develop networks among student members, and facilitates student participation in ASA by encouraging professional development and service. Individuals who join ASA as students automatically become members of the Student Forum, receive all mailings and electronic communication, and have access to Student Forum programming at the Annual Meeting and throughout the year.

There are no additional fees associated with membership in the Student Forum. The Student Forum's activities are coordinated through its Advisory Board (SFAB), which consists of nine elected students. SFAB is a student-run group whose main purpose is to help students connect to ASA opportunities. It communicates occasionally through the ASA e-mail listserv, organizes five sessions for the Annual Meeting, and allocates travel funding for students. On the Student Forum website, members have access to discussion groups as well as links to research, funding, and employment opportunities.

In 2008, the Student Forum awarded 34 students with a small travel award to attend the Annual Meeting in Boston. There were 229 students who applied for the award in 2008, a significant increase from 2007.

At the SFAB meeting in Boston, board members passed a motion to end the Student Link, the former student newsletter written sporadically throughout the year, and take on a new publication: *The Student Sociologist*. *The Student Sociologist* is a formal newsletter, edited by Karina Havrilla, MAP Program Assistant, and co-edited by the current SFAB Chair, Cati Connell. This newsletter is being published bi-monthly and disseminated via the student e-mail listserv. Past issues will also be archived on the ASA website. Student members are encouraged to contribute announcements and articles for the newsletter.

D. Research and Development

The mission of the Research and Development Department is to provide information to support and inform the Association, its members, and the broader scientific community about trends in sociology enrollments, degrees, departments, career trajectories, funding, salaries, and the role of sociology to the greater scientific project. Ongoing projects of the department include: (1) What Can I Do with a Bachelor's Degree in Sociology?; (2) PhD + 10 survey; (3) Employment Opportunities for PhDs in Academic Sociology; (4) Comparative Satisfaction with the Conditions of Scientific Work; and (5) Diffusion of Innovation in Digital Libraries.

The ASA has received a grant from the National Science Foundation (NSF) to conduct a study of "Diffusion of Innovation in Digital Libraries: Mobilizing Networks to Increase the Scope and Depth of Use of a New Cyber Infrastructure." This three-year study will study the relationship between technology and behavior. Specifically, this project will examine whether the development of a cyber-infrastructure that delivers updated scientific curricular materials and resources can increase the participation in a distributed knowledge community.

E. Fund for the Advancement of the Profession (FAD)

The ASA Fund for the Advancement of the Discipline (FAD) is designed to nurture the development of scientific knowledge by funding small, ground-breaking research initiatives and other important scientific research activities. This project has been jointly funded by the ASA and the Sociology Program of the NSF since 1994 and is administered by the ASA. NSF has agreed to fund this program through the 2011 award cycles in December and June. An Advisory Panel selected from Council (including every second Vice President of the Association) works with the Program's Principal Investigator to review and select the winning applicants. Applications to the program are limited to those who have been awarded their PhDs (or an equivalent degree). The maximum grant amount provided is \$7,000, but budgets are carefully reviewed so that monies are awarded for appropriate expenditures.

Applicants come from a broad spectrum of colleges and universities, all academic ranks, and a range of years since receiving their PhDs. The modal grantee is from an assistant professor from a research university. There were 27 submissions for the June 2008 round and 6 winning proposals. There were 29 submissions for the December 2008 round with decisions pending. These two latest rounds are among the highest submissions in the history of the program.

F. Public Affairs

The ASA program on Public Affairs and Science Policy deals on a regular basis with emerging national science policy matters or crisis situations, often in collaboration with the Consortium of Social Science Associations (COSSA), the National Humanities Alliance (NHA), Research!America, or other interest groups to which we belong.

12. New Business

A. Resolution on Research and Statistics in the US Department of Justice

In November 2008, the American Society of Criminology (ASC) endorsed a proposal to move the National Institute of Justice and the Bureau of Justice Statistics to a new independent office in the Department of Justice, the Office of Research and Statistics. The officers of the ASA Section on Crime, Law and Deviance voted unanimously to endorse the proposal and to request that the ASA Council take similar action at its February 2009 meeting. The officers of the section believed that the new structure will strengthen the breadth, scientific rigor, and openness of crime and justice research, a position shared by COSSA. Other federal agencies, including the Department of Education, the Department of Agriculture, and the Environmental Protection Agency, has taken similar steps to make their research and data collection activities more professional and independent.

Members of Council were in agreement that data and research from these Justice Department agencies are essential to the work of sociologists. There was support for the general principle that federal science and statistical agencies should be independent, but several members noted that they had insufficient information to judge this particular proposal.

After discussion, Vice President Andersen made a motion that attempted to summarize the sense of the debate:

The Council of the American Sociological Association asserts that there is an urgent need to strengthen the range, rigor and openness of research on the nation's many social problems and supports organizational efforts that enhance the independence of scientific inquiry. As a general principle, scientific inquiry, data collection and research efforts should be insulated from political control. The ASA will be carefully monitoring the development of proposals when this principle is at stake.

Members of Council engaged in an extensive discussion of this motion, agreeing on many of the general principles and offering a series of specific amendments. It became clear that the wording of the motion could not be resolved in the time remaining, and Council asked the Executive Officer to gather some additional information and work on the statement for consideration by Council through e-mail.

<p>Council postponed action of a specific statement for one week while the Executive Office gather clarifying information and prepare a revised statement for Council consideration by e-mail. (unanimous)</p>
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See Appendix 1 to this report with follow-up information on this issue.

13. Adjournment

With no additional business for consideration, the meeting was adjourned at 11:35 am on Sunday, February 8, 2009. The next regularly scheduled meeting of the 2008-2009 ASA Council will be held on Tuesday, August 11, 2009 in San Francisco, California at the conclusion of the ASA Annual Meeting.

Appendix 1



Action of the 2008-2009 American Sociological Association Council By Unanimous Vote February 17, 2009

Present by Vote: Margaret Andersen, Patricia Hill Collins, Dalton Conley, Marjorie L. DeVault, Evelyn Nakano Glenn, Rosanna Hertz, Pierrette Hondagneu-Sotelo, Arne L. Kalleberg, John R. Logan, Douglas McAdam, Omar M. McRoberts, Debra Minkoff, Mary E. Pattillo, Clara Rodriguez, Mary Romero, Rubén Rumbaut, Marc Schneiberg, Robin Stryker, Donald Tomaskovic-Devey,

Background: ASA Executive Officer Sally T. Hillsman provided the background information at the Council meeting in Washington, DC, on February 8, 2009, and a draft statement was circulated by email. The final email vote was unanimous.

Statement on Federal Statistical and Research Agencies by the Council of the American Sociological Association

The Council of the American Sociological Association (ASA) affirms its long-standing commitment to the independence, transparency and scientific leadership of federal agencies that conduct and support research and collect statistical data that are vital to the well-being of American society. The range, rigor and openness of research and statistics on the nation's many social institutions, processes and problems are enhanced by federal research and statistical agencies that are characterized by independence and transparency and led by persons with relevant scientific expertise who are appointed to fixed terms of office.

As a scientific society, the ASA carefully monitors the performance of federal research and statistical agencies that are essential to the conduct of high quality social science research. The ASA also monitors the development of proposals about the structure and operation of these agencies that may impact the extent to which the principles Council has affirmed (i.e., independence, transparency and scientific leadership) are institutionalized.

The ASA Council endorses the goals of recent proposals regarding the future of the Bureau of Justice Statistics and the National Institute of Justice, both agencies within

the U.S. Department of Justice that are important national scientific investments. One proposal endorsed by the Executive Board of the American Society of Criminology, the Consortium of Social Science Associations, and similar organizations calls for moving these statistical and research agencies into a new independent office within the Justice Department.

The Council of the American Sociological Association encourages Congress to evaluate these proposals in terms of their impact on the independence, transparency and scientific leadership of these important federal science and statistical agencies.

[DOC # 65386]

Appendix 2

On March 31, 2009, former ASA Deputy Executive Officer Carla Howery died from breast cancer. Following her death, members of the Association considered appropriate manners in which to remember Carla Howery. The following reports on the final resolution of this issue.



Action of the 2008-2009 ASA Council By Unanimous E-mail Vote May 14, 2009

Council Members Participating: Arne L. Kalleberg, Clara Rodriguez, Debra Minkoff, Donald Tomaskovic-Devey, Douglas McAdam, Evelyn Nakano Glenn, John Logan, Marc Schneiberg, Margaret Andersen, Marjorie L. DeVault, Mary Pattillo, Mary Romero, Patricia Hill Collins, Pierrette Hondagneu-Sotelo, Robin Stryker, Rosanna Hertz, Rubén Rumbaut

Council Members Absent: Dalton Conley, Omar M. McRoberts,

Honoring the late Carla B. Howery, retired ASA Deputy Executive Officer and Director of Academic and Professional Affairs

President Patricia Hill Collins responded to the outpouring of requests by ASA Council members to honor Carla B. Howery, who died on March 31, 2009, after retiring from over 25 years of service to the ASA due to ill health. President Collins suggested that Council consider a motion to honor Carla by renaming the ASA Teaching Enhancement Grant Program, which Carla began, *The Carla B. Howery Teaching Enhancement Grants Program*.

She provided the following background information from ASA Executive Officer Sally T. Hillsman.

What would most honor Carla?

Carla would greatly appreciate Council's recognition of her life-long mentoring and support of young sociologists who want to be better teachers; her support of teaching and learning scholars who want to improve the art and science of teaching; and her support of those who work diligently in the teaching trenches for their whole careers but rarely get recognized for their contributions to the discipline. Those who receive the ASA Distinguished Contribution to Teaching Award do get such public recognition, but they are also often well known scholar-teachers.

Carla's fierce commitment was to actively advancing teaching as well as honoring teachers which is why she started the *ASA Teaching Enhancement Small Grants Program*. It is a competitive, grass roots ASA program, supported by many members' small donations each year to the Teaching Enhancement Fund (TEF) and by contributions at the yearly fund-raiser ("Just Desserts") at the Annual Meeting. TEF grants provide practical financial support to members' efforts to improve teaching sociology in ways that significantly advance the discipline at the undergraduate and graduate levels. The small grants often go to teachers who could not otherwise experiment with pedagogy because they lack resources.

The TEF grants are nationally competitive and provide recipients with recognition at their home institutions as well as at the national level because ASA publicizes the recipients and their work. Just Desserts has always been the major place where all those in ASA who feel as Carla did about teaching gather annually to celebrate teaching, graduate students who want to learn to teach better, the scholarship of teaching and learning, and recipients of the TEF grants. Selecting the recipients of the TEF small grants each year was one of Carla's greatest pleasures and a constant reminder of what she was accomplishing through her work at ASA.

Carla's many friends and colleagues in ASA, the State and Regional Sociological Societies, and aligned sociological societies such as Sociologists for Women in Society of which Carla was a past president, would welcome this acknowledgement of her past, present and future contributions to teaching and learning through the annual award of these ASA grants.

Before her death, Carla was deeply honored by being selected as the 2009 ASA Distinguished Contribution to Teaching Award recipient which will be given posthumously at the Annual Meeting in San Francisco. But she was a little uneasy as well, because she felt the important roles ASA staff play were different from the important roles ASA members play, especially those recognized by the ASA major awards. Nevertheless, members have honored Carla directly by selecting her for the Teaching Award, making Carla the only permanent ASA staff member ever to receive an ASA major award.

The ASA Section on Teaching and Learning has already named its teaching award for Carla, and SWS is considering naming an award for her as a former president and activist. Regional associations, including the Midwest Sociological Society which was special to her and she to it, are considering ways to honor her. But the ASA TEF Program is uniquely Carla's accomplishment. Listing her in perpetuity among the recipients of the ASA Distinguished Contributions to Teaching Award is a lasting recognition from the ASA; giving small grants every year in her name that improve the teaching of sociology will continue Carla's lifetime work.

<p>Motion: To recognize and honor Carla Beth Howery for the work in which she took most professional and personal pride—enhancing the discipline of</p>
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sociology through practical ways of nourishing the fruits of great teaching and by recognizing those who labor in its vineyards at all levels—the ASA Council renames the Teaching Enhancement Fund and its program of grants for the pursuit of excellence in teaching and learning as *The Carla B. Howery Teaching Enhancement Grants Program*.

Passed unanimously, May 14, 2009.